



SUBJECT: Amendment No. 1 to Request for Proposal No. 1685

DATE OF AMENDMENT: April 3, 2008

DATE OF RFP RELEASE: March 19, 2008

DATE AND TIME OF OPENING: April 22, 2008 @ 2:00 PM

AGENCY CONTACT: Dave Jones, Purchasing Officer

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The following shall be a part of RFP No. 1685 for Department of Corrections DUI Treatment Program for Men. If a vendor has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the opening date and time.

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### **Section I – Questions with Answers**

1. Are there specific times when NDOC prefers that the awarded vendor provides services and/or does not provide services?

*Yes.*

In other words, are there established count times, meal times, visitation times, recreation times, etc. when we would not be able to provide services?

*Yes.*

If so, please describe these times.

*Institutional Counts, lunches, and two 15 minute breaks, (No interruption for visits, recreation, breakfast or dinner).*

2. What is the expectation for hours of inmate attendance per week?

*Thirty-two (32) hours.*

And, does NDOC expect each inmate to attend daily, 2-3 times per week, or another schedule?

*NDOC expects each inmate who is scheduled to attend, attend. Days the awarded vendor has available to schedule classes are Monday thru Friday (excluding holidays).*

3. Regarding item 3.1.1.9 on page 5 of the RFP. It is our understanding that ASAM certifies only physicians and not alcohol and drug counselors. Is it sufficient for counselors providing these services to be certified by SAPTA and follow ASAM criteria, but not have ASAM certification?

*Yes, this is sufficient and acceptable in accordance to SAPTA (SAPTA will verify).*

Or, must the program have medical oversight by an ASAM certified physician? Please clarify.

*No – SAPTA can verify.*

4. Section 5.2 advises that “Vendors should be aware that the dollar authority for this RFP DUI Treatment Program for Men Contract has a limit.” What is the amount of this Dollar authority?

*The State declines this request.*

## **Section II – RFP Amended Language**

Amend the RFP 1685 language in the sections indicated as follows:

1. *Pg 4, Section 2 Acronyms/Definitions: Change*

*Program Unit*                      **30 – 36 patients per six week (minimum) cycle.**

*to*

*Program Unit*                      **30 – 36 patients per eight week (minimum) cycle.**

2. *Pg 5, Section 3.1.1.7: Change “Be prepared to treat 30 – 36 patients per six week (minimum) class duration program unit cycle”*

*to*

*“Be prepared to treat 30 – 36 patients per eight week (minimum) program unit cycle. A two week transition period follows each program unit cycle to accommodate administrative requirements.”*

- 3. *Pg 5, Section 3.1.1.9: The State rescinds this requirement.*
- 4. *Pg 8, Section 3.6.1.1: Change “Program units may consist of 30 – 36 inmates per six week (minimum) cycle; inmate rotations may escalate the inmate attendance to 300 per year. (Six week class cycle may expand or contract based on the needs of the agency.)”*

*to*

*“Program units may consist of 30 – 36 inmates per eight week (minimum) cycle; inmate rotations may escalate the inmate attendance to 300 per year. (Eight week class cycle may expand or contract based on the needs of the agency.)”*

**ALL ELSE REMAINS THE SAME.**

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_

This document must be submitted in the “State Documents” section/tab of vendors’ technical proposal
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