Inmate Request for Recognized Holiday Service

Inmates may request to celebrate their AR 810 recognized holidays on the actual day that they occur rather than on their regularly scheduled weekly day of worship. Details of the planned holiday must be provided to the Chaplain by filing out this form. **Your request must be received at least 30 days but no more than 45 days in advance of the date of the requested special service.**

Your request must be submitted on this form. Supplemental material may be attached, but consideration will primarily be given to the material submitted on the completed form.

1. Faith-group and requested holiday service. _____

2. Date of service. _____

3. What unit are the participants housed in? _____

4. Requirements for observance of holiday service.

   a. Please describe in detail the service associated with celebrating this holiday.
   _____
   _____

   b. Is fire necessary for the observance of this holiday? _____

   c. How long will the service last? ___

   d. Will you purchase food from the canteen/*coffee shop* for the observance of this holiday? ____
   Any food purchased must be consumed during the holiday service. LEFTOVER FOOD MAY NOT BE TAKEN BACK TO ANY CELLS.

5. Will a volunteer or outside sponsor be participating in this holiday service?
   Yes ____ No ____ If yes, who? _____
   (Please print)

Attach a list of proposed participants

Submitted by: _____
Inmate's Name (Printed) Inmate's Signature Date Submitted

Number:_____

Facility: _____

Religion: _____

Approved/Denied by: _____ Date: _____
Chaplain/designee

Approved/Denied by: _____ *Date:*_____
Warden/designee

Cc: Chaplain/designee, Associate Warden