

**NEVADA DEPARTMENT OF CORRECTIONS
SOUTHERN DESERT CORRECTIONAL CENTER**

VISITING RULES AND REGULATIONS

Dear Visitor:

The staff of Southern Desert Correctional Center extends its greeting. We are available to assist you and help make your visit as enjoyable as circumstances will permit.

We view your visits as being an important part of our service programs and the inmate's total rehabilitation effort, however, institutional security and personal safety of all our visitors, inmates, staff and general public have a greater priority and cannot be compromised by visiting privileges.

Visitors should understand the potential for becoming a hostage when entering a prison.

In order to maintain the current level of the visiting program and achieve the maximum benefits for all concerned, we ask your cooperation by complying with the following rules and regulations. Violations of the policies and/or rules that are set forth can result in termination, indefinite cancellation of visiting privileges with an inmate and disciplinary action being taken against the inmate involved in the rule infractions.

PRIOR APPROVAL

Any person wishing to visit an inmate must be an approved visitor. Any person arriving to the institution without prior approval will not be permitted to visit. Please call the Institution at 702-879-1276 or 702-879-1277 between the hours of 7:00 a.m. to 3:00 p.m. Friday through Monday for any questions pertaining to visitation or approval status.

VISITING SCHEDULE/FIRST COME, FIRST SERVED BASIS

It is the responsibility of the inmates and visitors to coordinate their visit. Inmates must be in their housing area to receive a visit and will not be summoned from recreational areas.

General population inmates in Levels I and II are authorized visits on Friday, Saturday and Sunday:

- Visitor check-in is from 6:30 a.m. to 8:30 a.m. and 12:00 p.m. to 1:30 p.m.
- Visiting hours are 7:00 a.m. to 3:00 p.m.

General population inmates in Level III are authorized visits on Monday's only:

- Visitor check-in will be from 7:00 a.m. to 8:00 a.m. and 12:30 p.m. to 1:30 p.m.
- Visiting hours are 7:00 a.m. to 9:00 a.m. and 1:00 p.m. to 3:00 p.m.
- Gatehouse officers will issue a number to the visitors as they arrive between 6:30 a.m. to 8:30 a.m. and 11:30 a.m. to 1:30 p.m. in order to expedite the check-in process.

PARKING:

Parking areas are clearly marked for visitors and staff to include handicap zones. All vehicle windows and doors must be secured. No children or animals are to be left in vehicles. Loitering in the parking lot is considered a security concern. Please go directly to and from your vehicle. Visitors may not congregate in or around the Gatehouse/Administration building until the check in process starts. Check in for Custody Levels I and II start at: 6:30-8:30 a.m. and 12:00-1:30 p.m. Check in for Custody Level III, is from 7:00 a.m. to 8:00 a.m. and 12:30 p.m. to 1:30 p.m.

No more than 2 visiting groups in the gatehouse entrance at a time.

SEARCHES:

All visitors over the age of 18 will be required to sign a "Consent to Search" form (Attachment D). Refusing to sign this form will automatically deny your visit. A clothed pat search will be conducted by an officer of the same gender upon completion of the visiting sign in process. Jackets, shoes, maybe requested to be removed for searching. In accordance with Administrative Regulation 719; all persons, vehicles or property are subjected to search at any time. This may include the use of certified narcotic/drug detecting K-9s.

IDENTIFICATION

Visitors 16 or 17 years of age and older must present a valid "State issued picture ID" before being allowed to proceed. Valid forms of identification are as follows;

Drives Licenses, Drivers Permits and State ID.

Military ID

Passports

School ID is allowed for: Visitors 16 or 17 years of age and younger. It must be presented with the Birth certificate. (Health cards, tam cards and work ID will NOT be accepted as valid forms of ID)

Minors: Must be accompanied by an approved adult at all times. The original and copy of the birth certificate must be presented for parental verification.

Note: Minors that are not accompanied by their parents, that which is stated on the birth certificate, must provide guardianship papers and/or a notarized letter from the parent or legal guardian.

CONDUCT OF VISITORS:

Visitors and inmates will be assigned a table by the Visitation Officers for the duration of their scheduled visits. We request that all visitors maintain their seating area in a clean and conservative manner. Those with children must keep control of them, and their activities, as not to disturb other visitors. Violations regarding this policy will be brought to the visitor/inmates attention. Continued violation or disruption will authorize Visiting Officers to terminate the visit.

CONDUCT OF VISITOR/INMATE:

All visitors/inmates must conduct themselves in an acceptable manner as in a public setting. The following actions could result in suspension or complete termination of visits and possible future visits.

Violations of conduct are at the discretion of the Visiting Officer and are, but not limited to the following:

1. Serious or frequent rule violation
2. Failure to govern children if they become a continued disturbance
3. Inappropriate physical/sexual in nature activity
 - a. Prolonged kissing, longer than a peck on the lips.
 - b. Hands placed anywhere on the body or face (holding hands is acceptable)
 - c. Sitting in laps
 - d. Laying or leaning on or across tables or each other

Any close body contact as determined unacceptable by the Visiting Staff. Abusive language or behavior towards staff, another visitor or inmate will result in immediate termination of visit and possible further disciplinary action towards the inmate.

SPECIAL VISITS: ONE TIME ONLY

One time / Special visits guideline/ procedure;

Special visits are the exception, not the rule. The Warden or Associate Warden responsible for Operations may approve the following types of special visits; however, these visits must be approved no less than 3 (three) business days or 72 hours (business hours) in advance. Visitor(s) **MUST** be immediate family member(s) only. Additionally, all special visits prior to the background check may be subject to a **NON-CONTACT VISIT ONLY**, as determined by the Warden or Associate Warden responsible for Operations.

1. A written request must be made by the inmate (via a "Kite") to the Associate Warden responsible for Operations as to the name(s) of the visitor(s) and their relationship to the inmate and where the visitor(s) is/are coming from.
2. Visitor(s) **MUST** reside more than 4 hours travel time from the facility.
3. Immediate family members must supply proof of relationship (Birth Certificates) of inmate prior to approval.

IMMEDIATE FAMILY IS DEFINED AS: A husband, wife, father, mother, step-father, step-mother, sons, daughters, brothers, sisters, grandparents, grandchildren, step-children and/or legal guardian (such as foster parent), aunts and uncles. (Fiancées and Cousins are NOT considered immediate family).

ALLOWED VISITORS

The number of visitors an inmate may receive and the length of the visit may be limited only by the facility's schedule, space and personnel constraints or when there are substantial reasons to justify such limitations.

- Visitors shall be limited to (4) four per inmate.
- The Associate Warden may allow additional visitors based on his/her discretion.

ITEMS ALLOWED IN THE INSTITUTION:

1. VALID IDENTIFICATION
2. A MAXIMUM OF \$ 40.00 IN CHANGE (dollar coins, quarters, dimes, nickels) IN A CLEAR BAG
3. WHEEL CHAIRS, CANES AND WALKERS
4. OXYGEN

MEDICATION: Only "Life sustaining medications" will be allowed with a current doctor's order. Examples of these medications are, but are not limited to the following:

- A. NITROUS PILLS
- B. BLOOD PRESSURE MEDICATION
- C. ASTHMATIC INHALERS
- D. SEIZURE MEDICATION OR DEVICES

Examples of medications not allowed, but not limited to: aspirin, pain medication of all types, allergy/cough and cold medication and antibiotics.

ITEMS NOT ALLOWED:

The following items are a list of items not allowed into the facility:

- Food or drink
- Wallets
- Paper money of any amount
- Cell phones
- Gum
- Tobacco products
- Legal papers/letters/pictures
- Toys or games
- Cosmetics

Baby items are allowed: items must be in moderation to sustain a 4 hour visit. Items allowed are as followed:

- Diapers
- No dry formula, formula MUST be mixed
- Bottles
- Wipes
- Clearly marked baby food in a sealed container

ALL ITEMS MUST BE IN A CLEAR BAG

Visitor Dress Code

(Please Note)

These rules apply to visitors 9 (nine) years of age and older.

1. Visitors are not allowed to wear clothing similar to inmate issue attire (i.e., blue denim shirts and/or pants).
2. Visitors are required to wear sensible, conservative attire as interpreted by the Visitation Officer or Supervisor.
 - Ladies **must** wear undergarments (bras, panties, slip, etc.) at all times.
3. The following is a list of clothing items that **CANNOT** be worn or brought into the facility:
 - No blue jeans
 - No culottes
 - No blue shirts, skirts, pants, or jackets
 - Absolutely NO shades of blue such as but not limited to, aqua marine, teal, light blue or navy blue
 - No plain white T-shirts
 - No sleeveless tops, halter tops, tank tops or dresses
 - Sleeves must extend 2 inches over the shoulder, other than infants...
 - No midriff shirts (must cover the belt line)
 - No low cut blouses, dresses, or plunging necklines in the back or front of any garment
 - No zip up tops or blouses
 - No see-through clothing
 - Must not be able to see undergarments
 - No shorts worn by either male or female over the age of 8
 - No wrap around skirts
 - No hooded jackets, shirts and sweaters, other than infants
 - No sweat type suits, pants, shirts/ jogging suits of any color
 - No clothing depicting any athletic sports team or activity
 - No extreme baggy pants (male or female) as determined by visiting Staff
 - No hats/ headbands, scarves, or bandanas, other than infants
 - No bare feet or flip flops (shoes must be worn at all times; sandals with a strap around the heel are acceptable) other than infants.
 - No sunglasses (prescription only).
 - No wigs, toupees, or hair pieces
 - No gloves other than infants.
 - No nursing or medical uniforms/ scrubs
 - No shoes with heels more than 2 inches high
 - No boots higher than mid-calf
 - No excessive jewelry (rings, bracelets, necklaces or earrings)
 - No tight fitting clothing
 - No stretch skirts or tight fitting skirts of any fabric

- No spandex-type clothing, allowances may be made for pregnant women
- No mini-skirts or mini-dresses
- No slits longer than three (3) inches in skirts/dresses
- No floor length skirts or dresses
- No dresses or skirts with buttons or zipper the total length of the garment
- Skirts and Capri pants are allowed
 - They must cover the entire knee while sitting and standing
 - Mid calf in length or four (4) inches below the knee
- Dresses are allowed
 - Dresses must be two (2) inch sleeve and mid calf length
- Velour (velvet material) pants and Capri suits are allowed (no hoods)

Under garments must be worn and shall not be visible at any time. Please be advised the dress code is **STRICTLY ENFORCED**. We ask that you please check your clothing pockets before **EVERY** visit to ensure that you are not in possession of any contraband, thus ensuring you are in full compliance with SDCC's visiting policy. Failure to comply with the dress code may cause you to lose your visiting privilege for the day. Due to security and volume of people going through the gate house, changing improper clothing will not be allowed once you've reached the visiting waiting area. *It's at the visiting staffs' discretion if you are in compliance with SDCC's Visitor Dress Code.*