



**STATE OF NEVADA**  
**DEPARTMENT OF CORRECTIONS**



**WARM SPRINGS**  
**CORRECTIONAL CENTER**  
3301 E. 5<sup>th</sup> STREET  
CARSON CITY, NV 89706  
775-684-3000

**VISITING RULES AND REGULATIONS**  
**September 11, 2011**

Dear Visitor,

Warm Springs Correctional Center extends its greetings to you, and would like you to know that we are here to assist you with all of your visiting needs. Please understand that our staff here at Warm Springs encourages visitation in support of the inmate's effort to rehabilitate himself. However, we ask that you keep in mind that the safety and security of this institution comes first, and will not be compromised by this visiting privilege.

In order to keep our institution, staff, inmates and yourself safe, we ask for your full cooperation by complying with the visiting rules you will find here in. It is very important for your safety and all those around that you follow these rules and regulations, and listen closely to the visiting staff as these policies will be strictly enforced. Any violation of these rules and regulations may result in a warning, suspension, or termination of your visiting privileges. If at any time you have questions or concerns please speak with the visiting room officers. If you feel that these concerns are not being addressed to your satisfaction, you may request to speak to a shift commander.

We welcome you to Warm Springs Correctional Center visiting room and hope that your visiting experience will be a pleasant one.

**IDENTIFICATION:**

All visitors (sixteen) years of age and older must present a valid "state issued" picture identification card before being allowed to proceed. Valid forms of identification are as follows:

1. Driver's License or Driver's Permit and State I.D.
2. Military Identification
3. Passport (non-U.S. Residents)
4. School Identification is acceptable for school age minors (must be presented with the original birth certificate bearing a city, county or state seal.)
5. Valid Mexican Consular Card
6. Be advised: Health cards, ATM cards, and work Identification cards WILL NOT BE ACCEPTED as valid forms of identification.

## **SEARCHES:**

All persons and property on institutional grounds are subject to search. Prior to each visit, every person must sign a "Consent to Search" (DOC 1615) form; pass a metal detector and submit to a clothed body search by an *officer* using standard procedures. Any visitor who refuses to submit to a clothed body search shall not be allowed to visit. During a clothed body search, a visitor may be required to remove shoes, sweaters, etc.

## **ADMITTANCE OF MINORS:**

**Visits with victims will not be allowed, regardless of the relationship between the inmate and the child.**

- 1) Persons under the age of 18 may be allowed to visit only if they are members of the inmate's immediate family. Immediate family is defined as sons; daughters; legally adopted sons and daughters; stepsons and stepdaughters; sisters and brothers; stepsisters and stepbrothers; grandchildren; nieces; nephews. Proof of relationship must be provided at the time of the first visit.
- 2) A parent, legal guardian or an adult family member must escort persons under the age of 16. If the parent or guardian is not the escort, the escorting adult must be an immediate family member of the minor and who has been granted written permission by the parent or guardian to accompany the child. The permission statement must be notarized and accompanied by the child's birth certificate.
- 3) Persons age 16 and 17 may visit without an escort if they have written permission from their parent or guardian. The permission statement must be notarized and accompanied by the child's birth certificate. Also, persons age 16 and 17 must provide government issued identification to be admitted into the institution; a birth certificate alone will not suffice.

**Non-biological children will be allowed to visit inmates with the following criteria:**

- 1) A non-family member cannot bring a child/children to visit an inmate. However an immediate family member may bring a child/children to visit if:
  - A notarized statement approving such a visit is received from the biological parent or guardian.
  - The immediate family member escorting the child/children is an approved visitor of the inmate.
  - A relationship is established between the inmate and the child/children and such information is provided.

## **DRESS CODE:**

Visitors must dress conservatively and with the following listed guidelines in mind. Inappropriate attire will be a sufficient reason to deny a visit from taking place, and any

alteration to clothing one a visitor is inside the visiting area will be grounds to terminate the visit.

The following clothing and items **WILL NOT** be allowed to be worn into the institution. This includes but is not limited to:

**IN GENERAL:**

- **No clothing that resembles attire worn by inmates; per AR 719 this is at the officer's discretion.**
- **No solid blue or majority blue clothing of any type.**
- **No blue or any colors that may resemble blue denim jeans.**
- No excessively tight fitting clothing is allowed, including spandex-type pants.
- No clothing where buttons or zippers run the total length of the garment.
- No sheer or see-through clothing of any type.
- No athletic-type clothing, sweat pants or pajamas.
- No outside food/drink items allowed; no chewing gum, mints, cough-drops, etc.
- No solid white tennis shoes.

**TOPS:**

- No jackets or outerwear allowed into the visiting area; outerwear must be stored in a locker for the duration of the visit.
- No hooded tops (including sweatshirts) allowed for persons 8 years or older.
- No solid yellow or orange colored shirts.
- No white "t-shirts" with OR without printing, or white thermal tops may be worn as an outer garment.
- No short tops (midriff tops) where the skin of the torso can be seen while standing OR sitting.
- No tops with a neckline lower than 4" from the collarbone. No cleavage will be exposed at any time.
- No tops with sleeves shorter than mid-upper-arm including no tops exposing shoulders.

**PANTS:**

- No oversized or "baggy" pants; pants must be worn at the waistline.
- No shorts of any kind.
- No cutoffs, jumpsuits, overalls or coveralls.
- No low rise pants; no pants shorter than mid-calf.
- No skirts or dresses shorter than mid-calf; no wrap-around skirts.

**ACCESSORIES:**

- No hats, headbands, hair ornaments, bandanas, hair extensions, weaves, wigs, excessive head accessories, scarves or gloves.
- Jewelry is allowed in modest amounts (i.e. one religious necklace, one wedding band) At an officer's discretion, excessive jewelry and accessories may have to be removed and stored in a locker for the duration of the visit.
- No sunglasses or glasses cases allowed. Prescription glasses are allowed.
- No bare feet, open-toed shoes, thong sandals (flip-flops) or house slippers.

*Undergarments (bras, panties, slips, etc.) must be worn at all times, but shall not be visible.*

*Shoes must also remain worn for the duration of the visit.*

**NO EXCEPTIONS OR ACCOMODATIONS WILL BE MADE.**

**ITEMS ALLOWED/PROHIBITED IN THE INSTITUTION:**

- 1) Secured lockers are provided in the Gatehouse (facility entrance) for the convenience of visitors. The lockers are intended for small personal items such as purses, wallets, jackets and other items not allowed in the institution. Visitors are advised not to bring large personal handbags or carry-alls into the institution Gatehouse. If you carry such items, they must be locked in your vehicle. Car keys and picture identification will be checked at the Gatehouse and held there for the duration of your visit.
- 2) Life support medications are allowed, but only in the amount necessary for the duration of the visit. All medication will be held by the Visiting Officer and dispensed as the visitor needs. Narcotic medications are not allowed in the visiting room. Medications requiring injection by needle and syringe must be stored in a locker outside of the visiting room. A Visiting Officer will then escort you to and from the locker should the medication need to be used.
- 3) All electronic devices such as (but not limited to) cameras, video equipment, tape recording devices and cell phones are prohibited. All tobacco products are prohibited on Department of Corrections property. **DO NOT BRING THESE ITEMS INTO THE INSTITUTION.**
- 4) Coins for the vending machines are allowed into the visiting area. No pennies, paper money or coins larger than a quarter will be allowed in the visiting area. A maximum of \$40 in coins *per visitor* not to exceed \$80 *per inmate* is allowed.
- 5) The following baby items will be allowed in the visiting room:
  - Two (2) diapers
  - Five (5) baby wipes
  - One (1) clear, see-through bag
  - Up to three (3) clear, plastic pre-mixed baby bottles.
  - Sealed infant food (factory sealed plastic container). No metal or glass allowed.
  - One (1) baby carrier for infants under 18 months old.In addition:  
NO toys, teething rings, ointments, creams, baby powders, etc. are allowed.  
Mothers who are breastfeeding must pre-pump before the visit and store the milk in plastic bottles. *Breastfeeding during the visit is prohibited.*
- 6) Female personal hygiene products are allowed in quantities not to exceed the amount necessary for the duration of the visit.

***If an item is not specifically identified as being allowed in the institution, it is not permitted.***

**CONDUCT OF VISITORS:**

- 1) Each visitor and inmate is responsible for his or her own conduct while visiting. Violation and abuse of the rules and regulations may result in the termination, restriction, suspension or denial of visits. Additionally, disciplinary action may be taken against the inmate(s) involved.

- 2) It is a **felony** in Nevada ( NRS 212.160) to furnish or attempt to furnish an inmate with any weapon, intoxicant or controlled substance. These are all strictly prohibited on prison grounds. Persons who violate this law will be arrested.
- 3) Any person who appears to be under the influence of drugs or alcohol will be denied visitation.
- 4) An inmate and his/her visitor(s) are allowed to briefly embrace and/or kiss at the beginning and end of the a visit; the greeting and goodbye embraces are to last no more than 10 seconds. Inmates shall sit across the table from their visitor (opposite sides of the table) and may hold hands on top of the table in plain view. ***This is the only authorized physical contact between inmates and visitors.*** Hands and arms must be visible at all times and must remain above the waistline.
- 5) Any type of sexually stimulating activity is not allowed such as:
  - Prolonged kissing.
  - Petting, stroking or rubbing of any body part.
  - Sitting in laps (this includes children of all ages).
  - Laying against, across or on top of one another.
  - Close body contact while sitting OR standing.
- 6) Visitors must confine their visits to the area specifically set aside for visiting. We request that you move around the room as little as possible.
- 7) **Visitors must supervise their children at all times and must never allow them to become disruptive, destructive or interfere with the visits of others.** Parents/Guardians/Chaperones who fail to properly supervise the children they escorted into the facility will be asked to terminate their visit immediately. All children must depart with the visitor who brought them to the institution. Facilities are available to change diapers.
- 8) **Vulgar, abusive, or offensive language or actions by the inmate or visitor towards each other, towards staff, or other persons is not allowed and will be cause for the visit to be terminated.**
- 9) Visitors may not talk to an inmate or pass any item to an inmate through the fences. In addition, all visitors are to ensure that nothing is dropped or left in the parking lot for inmates to pick up or find.
- 10) Animals or children may not be left unattended in vehicles. Likewise, drivers and other people that arrived in the vehicle may not loiter or wait in the parking during the visit.
- 11) Visitors who have signed in for visiting may not return to their locker or vehicle during their visit, except as previously outlined.
- 12) A change of address or telephone number must be reported, in writing, to a Visiting Officer. This should be done as soon as possible after the change occurs.
- 13) Visitors who fail to abide by the visiting rules may be refused admission to the institution and/or removed from the visiting list by the Warden. Such action will be set forth in a written statement to the visitor and inmate and will indicate the reason for such action. Inmates affect by such action may appeal through the grievance process.
- 14) Visits are between inmates and their approved visitors only. ***Inmates shall not communicate with other inmates or their visitors while in the visiting room.***

**MEDICAL RESTRICTIONS REGARDING VISITORS:**

Persons representing any potential health hazard to inmates or personnel of the Department of Corrections will not be allowed to visit. The Medical Division will make this determination.

**VISITING HOURS:**

The Warden may regulate the number of visitors, the visiting hours and the process to terminate visits for reasons of space, security and institutional emergencies. Warm Springs Correctional Center will make every effort to allow all visitors an equitable amount of time visiting. However, if the Visiting Room capacity is reached, visitors who travel great distances or visit less frequently will take precedent over frequent, local visitors. Due to the capacity of the Visiting Room, visitors are allowed to visit in parties of four people (including children) per inmate at any given time.

**VISITING APPOINTMENT DAYS/TIMES ARE AS FOLLOWS:**

<b>DAY</b>	<b>TIME</b>	<b>POPULATION TYPE</b>
<b>SATURDAY</b>	8:30AM-11:00AM	GENERAL POPULATION
	12:00PM-2:30PM	GENERAL POPULATION
<b>SUNDAY</b>	8:30AM-11:00AM	GENERAL POPULATION
	12:00PM-2:30PM	GENERAL POPULATION
<b>MONDAY</b>	8:30 AM-11:00 AM	GENERAL POPULATION
	12:00 PM-2:30 PM	GENERAL POPULATION

**Please be advised you are required to call at least 24 hours in advance to schedule either a morning or afternoon visit. You must speak with a Visiting Officer to ensure that your visit is scheduled properly. DO NOT LEAVE A MESSAGE ON THE ANSWERING MACHINE. Visiting Officers are available to schedule your visiting appointments Sundays, Mondays, and Tuesdays ONLY, during visiting hours, 8:30am to 2:30pm.**

To schedule your visit, or if you have any questions please call the Visiting Officers at (775) 684-3036.

**VISITORS MAY ENTER THE INSTITUTION FOR VISITS BETWEEN THE HOURS OF 8:30AM AND 10:30AM OR BETWEEN 12 NOON AND 1:30PM. Visitors arriving after these windows of time will not be allowed to enter the institution for a visit.**